

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, April 15, 2025, in the Board Room. The meeting was called to order at 7:04 p.m. by Vice President Mark V. Patterson, followed by the Pledge of Allegiance.

ATTENDING WERE:

ROLL CALL

Mark V. Patterson, President
Jenifer A. Warren, Vice President
Andrew Atkinson, Member
Michael P. Blessington, Member
Kristen Dean, Member
Tenille E. Dewees, Member
Jennifer L. Kehs, Member.
Debbie K. Vendrick,

ABSENT WAS:

William C. Kloss, Treasurer

ALSO ATTENDING WERE:

Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the April 15, 2025, agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

Mr. Patterson allowed time for persons who requested to address the Board concerning items on the agenda.

**PUBLIC COMMENT
CONCERNING ITEMS
ON THE AGENDA**

Ronnie Lutz, East Nottingham-2025-26 Budget

On motion by, Mr. Atkinson, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the March 11, 2025, Work Session, and the March 18, 2025, Regular Meeting.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Dr. Woods relinquished his time to Dr. Billings-Jones who gave the Report for the month of April.

**SUPERINTENDENT'S
REPORT**

Dr. Billings-Jones complimented the maintenance department for their quick action in moving the Jordan Bank students to Hopewell and Nottingham due to the fire in the Jordan Bank School.

Elk Ridge celebrated Agricultural Literacy Day with a visit from the High School Chapter of Future Farmers of America. The also enjoyed a visit from Longwood Gardens.

Nottingham held a Fine Arts Nights which was well attended.

Hopewell students represented the District at the Pennsylvania Music Educators Association District 12 Chorus Festival.

Oxford held their first Unified Track Event. Student participants were excited to be part of the team and were cheered on by staff and students.

Oxford Area High School Band participated in the opening ceremony and played the National Anthem at the Phillies vs. Dodgers game on Friday, April 4, 2025, at Citizens Bank Park.

The Senior Awards Ceremony 2025 gave over \$292,000 in local scholarships to graduating seniors. One student received a \$600.000 scholarship to the Air Force Academy.

PSSAs will be given April 23-25, 2025, in English Language Arts and Math April 29 & 30, 2025 for grades 3-8.

Science PSSAs for grades 5 & 8 will be given May 1 & 2, 2025.

Professional Development continues on May 20, 2025.

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the following:

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS ACCOUNTS**

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mr. Atkinson, seconded by Mr. Blessington, BE IT RESOLVED, **PAYMENT OF BILLS** That the Oxford Area Board of School Directors hereby approve the following bill lists for payment:

April 2025

General Fund	\$	6,643,265.26
Cafeteria Fund	\$	133,467.78
Capital Projects Fund	\$	24,192.10
Payroll Distribution	\$	2,192,094.57

Aye: 8 Nay: 0

Mr. Mellinger introduced two students who are working as interns with the Tech Department. Romell Sanchez Perez and Dani Schaible have been instrumental with setting up a digital drop in period, handling tickets for students, and working with new students to help familiarize themselves with our programs and laptops.

**REPORT OF SCHOOL
PROJECTS**

They have learned how information passes through our systems and how technology supports the district.

Mrs. Dewees stated that the council did not meet due to a conflict.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE COUNCIL
REPRESENTATIVE**

Children First, has approached the council for speakers, administration and students to attend the event following the Legislative Breakfast on May 9, 2025.

Mr. Patterson reported that the committee met on April 8, 2025. The Unified track event was held and was enjoyed by the participants.

**ATHLETICS AND
STUDENT ACTIVITIES**

Band uniforms were discussed and Dr. Kauppila answered additional questions.

Mr. Patterson reported that the committee met on April 8, 2025, and Discussed the Jordan Bank fire, temporary relocation of the students to Hopewell and Nottingham. Thank you to the administrators, maintenance department, fire department, Oxford Police, cafeteria staff, teachers and all involved.

**FACILITIES AND
SAFETY
COMMITTEE**

Mrs. Vendrick stated that the committee met on April 15, 2025, prior to the Board meeting. Dr. Billings-Jones reported on how teachers and students are preparing for this year's PSSA tests on April 21 through May 9, 2025, grades 3rd-8th.

**EDUCATION
COMMITTEE**

Class of 2025 Scholarships were awarded on April 10, 2025. Congratulations to all the recipients.

The next Education Committee will be May 20, 2025, at 6:30 p.m.

Mrs. Warren stated the committee spent a good deal of time reviewing the main drivers behind the increase in the 2025-2026 Budget. The recommendation of the committee is to increase taxes by 4%.

**FINANCE AND BUDGET
COMMITTEE**

There was an update on the transportation contract.

The next meeting is scheduled for Monday, May 12, 2025, at 5 p.m.

Mr. Blessington stated the Policy Committee met tonight and will meet again, after the meeting. The next meeting scheduled is May 13, 2025.

POLICY COMMITTEE

Friday, March 21, 2025, was "Rock Your Socks Day" for World Down Syndrome Day, where students wore crazy socks to raise awareness and support for individuals with Down syndrome.

**REPORT OF
STUDENT
REPRESENTATIVE**

The start of April was Autism Acceptance Week. Students participated in spirit days such as superhero day, colorful clothing day, bring your favorite thing to school day, pajama day, and red day.

Kindergartners have a field trip to the Delaware Children's Museum on April 24, and 25, 2025.

The PA mobile Ag Lab visited Elk Ridge during the week of March 24, 2025. Students learned about agricultural literacy.

Family read Night at Elk Ridge was on Wednesday 9, 2025.

On May 2, 2025, Elk Ridge staff will be at first Friday in Oxford so stop by to speak to staff and participate in activities.

On April 2, 2025, students and teachers wore blue for Autism Awareness Week.

Nottingham Fine Arts Night was on April 3, 2025, and was a success, with students and parents coming out to enjoy music and activities.

April 4, 2025, was another spirit day, where students dressed for their future job.

PSSAs start up after the break, with ELA testing on April 23-25, 2025, and Math on April 29 and 30, 2025. This test date is for both Nottingham and Hopewell.

PSSA Science testing for Hopewell is on May 1, and 2, 2025. Good luck to students as they complete their testing.

Hopewell raised close to \$200 for Rock Your Socks Day, as well as raising awareness with their crazy socks on March 21, 2025.

The Chorus Fest was held March 27, 2025, so congrats to the three students Molly Bryant, Charlotte Chance, and Fernando Guzman, who participated in this event.

The Fifth Grade Envirothon is on April 23, 2025, and Sixth Grade Envirothon is on April 24, 2025, so good luck to those students.

Spring sports picture day for Penn's Grove was Friday April 4, 2025.

Thursday May 8, 2025, is the Spring Concert, come out to support Penn's Grove band and chorus as they perform what they have been practicing all spring.

The Eighth Grade Dinner Dance and Seventh Grade Dance is on Saturday May 10, 2025.

The High School hosted a district wide band concert on March 27, 2025, where students from all the bands across the district came out to show each other what they have been practicing.

The Oxford Marching Band played the National Anthem at a Phillies game on Friday, April 4, 2025.

April 7-9, 2025, was the FBLA State Leadership Conference in Hershey PA, where students competed in their events and learned about leadership and the business world.

Senior awards night was on Thursday April 10, 2025, and it went very well.

The National English Honor Society speech competition final round is on April 24, 2025. Good luck to the students who made it to the final round.

Mr. Atkinson discussed live streaming board meetings. The Policy Committee will work to create a policy on live streaming once Policy 6300 is completed.

LIVE STREAMING

Mr. Patterson recognized persons who requested to be placed on the agenda.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO BE
PLACED ON THE**

Ronnie Lutz, East Nottingham Township, Policy Committee meeting, Administrative Guidelines, materials in OASD Libraries.

Maureen Cavanaugh, misinformation and indoctrination materials Ms. Lutz continues to refer to. Thanked the teachers and board members who support students.

Angie Koser -East Nottingham Township, learning management system, instructional technology plan.

Shelly Meadowcroft-East Nottingham Township, Envirothon, the Policy Committee Agenda, and the book challenges.

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, the Oxford Area Board of School Directors hereby approves the following personnel items:

PERSONNEL

PROFESSIONAL

Resignation

Name: Mallory Keenan
Position: Grade 3 Teacher, Nottingham School
Effective: End of 2024-2025 School Year

Supplemental Appointments

Name: Christopher DeHart
Position: Girls Lacrosse Assistant, Oxford Area High School
Salary: \$3,479.00
Effective: March 3, 2025

Name: Ashley Walton
Position: Baseball Assistant, Penn's Grove School
Salary: \$2,451.00
Effective: March 3, 2025

Salary Changes

Gambrell, Leslie from 16 M + 45 \$89,732.00 to 16 M + 60 \$91,498.00 effective February 1, 2025
Goldschmidt, Jessica from 4 B \$54,234.00 to 4 B + 24 \$56,750.00 effective February 1, 2025
Gollatz, Amy from 13 M + 15 \$77,799.00 to 13 M + 30 \$79,564.00 effective February 1, 2025
Gregg, Rebecca from 12 M + 15 \$75,395.00 to 12 M + 30 \$77,160.00 effective February 1, 2025
Hamburg, Kristin from 16 M + 15 \$86,202.00 to 16 M + 30 \$87,967.00 effective February 1, 2025

Shoop, Alicia from 8 M + 15 \$67,185.00 + \$250.00 to 8 M + 30 \$68,950.00
+ \$250.00 effective February 1, 2025

NON-PROFESSIONAL

Resignations

Name: Jean Byrnes
Position: Food Service 5.5/182, Oxford Area High School
Effective: April 4, 2025

Name: Laura Haywood
Position: Cafeteria Aide, Nottingham School
Effective: April 11, 2025

Name: Margaret Shelley
Position: Breakfast Aide, Nottingham School
Effective: End of the 2024-2025 school year

Leave of Absence

Name: John Marsteller
Position: Custodian, Hopewell School
Type: Unpaid
Number of Days: Up to 90 days
Effective: March 18, 2025, through June 13, 2025

VOLUNTEERS

Stephanie Astle, Peggy Bachman (OEF), Kristy Brady, Magdalena Cerna Balcazar, Mark Coleman, Cari Crabtree, Mollie Delp (OEF), Joseph Ferrario, Staci Ferrario, Jonathan Fields, Teresha Franklin, Susan Gentile, Roland Gula Ullman, Monica Guss, Sarah Hineman, Chelsea Jones, Lisa Koza, Harold John, Pagan Torres, Angela Pena, Kim Renninger, Yaritza Rivera, Hansley Thomas, Christopher Wills, Merry Wills

Aye: 7

Nay: 0

As required by the Public-School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Professional Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

**AWARDING
PROFESSIONAL
CONTRACTS**

Ashley Whiteman

On motion by Mrs. Dewees, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

**CONSENT
AGENDA**

Course Supplemental Technology (APP)

Final approval of the Course Supplemental Technology (APP) as per the attached list.

Special Education Contracts

Contract between the Oxford Area School district and Chadds Ford Alternacare, Inc. (d/b/a CritiCare) for student specific professional and para-professional services to students under the care and supervision of the School District as per the attached.

Contract between the Oxford Area School District and Fahad Ali, MD, for psychiatric consultation services as per the attached.

Aye: 8 Nay: 0

On motion by Mrs. Vendrick, seconded by Mrs. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby authorizes the exoneration of its uncollectible tax lien as per the attached request.

**EXONERATION OF
UNCOLLECTABLE TAX
LIEN**

Aye: 8 Nay: 0

On motion by Mr. Atkinson, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following:

**PROPOSED FINAL
GENERAL FUND
BUDGET**

1. The Proposed Final General Fund Budget of the School District for the 2025-2026 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final General Fund Budget of the school district for the 2025-2026 fiscal year and shall be made available for public inspection after this date.

2. At least ten (10) days before the date scheduled for adoption of the Final General Fund Budget, the Secretary shall advertise the Notice of Final Budget; the Notice shall be advertised once in a newspaper of general circulation and posted conspicuously at the School District Offices.

Aye: 7 Nay: 1 (Kehs)

The Oxford Area Board of School Directors is considering the revision of the following policy:

POLICY REVISION

SECOND READING

3000 Series-Business

Policy # 3950 - Safety and Health

Mr. Patterson read the following dates and times for upcoming events. **CALENDAR**

Monday, May 12, 2025, Finance & Budget Meeting, 5 p.m., Administration Building
Tuesday, May 13, 2025, Policy Committee Meeting, 6 p.m., Administration Building
Tuesday, May 13, 2025, Athletics & Student Activities Committee Meeting, 6:30 p.m.,
Administration Building
Tuesday, May 13, 2025, Facilities & Safety Committee Meeting, 6:45 p.m., Administration
Building
Tuesday, May 13, 2025, Work Session, 7 p.m., Administration Building
Tuesday, May 20, 2025, Education Committee Meeting, 6:30 p.m., Administration Building
Tuesday, May 20, 2025, Regular Meeting, 7 p.m., Administration Building

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, the regular **ADJOURNMENT**
meeting of the Oxford Area Board of School Directors adjourned at 8:32
p.m. by a unanimous vote.

Respectfully submitted,



Brian P. Cooney
Board Secretary

*All or a portion of this meeting may be video recorded for the purpose
of public broadcast.*